



State Procurement Office

14th Floor Capitol Tower, 600 E Boulevard Ave Dept 012, Bismarck ND
58505-0310

A Division of the Office of Management & Budget

Contract Information	
Term Contract Name:	Hunting & Fishing Licenses
Term Contract Number:	023
Contract Period:	11/01/2006 - 10/31/2007
Contract Administrator:	Dillys Bach
Phone Number:	701-400-4589
Fax Number:	701-328-0109
Contractor Information	
Name:	Pro Forms
Service Representative:	Cheryl Sailer 2359 Vermont Bismarck, ND 58504
Toll Free Number:	800-726-4767
Telephone Number:	701-222-1212
Fax Number:	701-222-2420
E-Mail	Cheryl@proformsusa.com
Billing and Ordering Information: Orders will be issued by ND Game & Fish Dept. with billings to be submitted as indicated in the purchase order. Since all billings, invoices and credits must be processed by individual agencies before payment is made, submission of these items to the State Procurement Office will only delay payment.	
Freight Charges and Delivery: Deliveries are to be f.o.b. Bismarck, ND. Delivery dates: As stated in the following License Listing. Note exceptions: <u>DELAYED PRINT:</u> *Nonresident Small Game, Resident General Game & Habitat, and Nonresident General Game & Habitat must be printed only upon release from State Game and Fish, due to possible legislative modifications to the license(s). These licenses are noted with an asterisk on the following list of licenses.	
January 10, 2007 Delivery <ul style="list-style-type: none">• Resident Fishing• Nonresident Fishing• Resident Senior Fishing• Nonresident Ten Day Fishing• Nonresident Three Day Fishing• Nonresident Non-game	

- Resident Furbearer
- Nonresident Furbearer
- Resident Combination (Sportsmen's)
- Resident Small Game
- Resident Husband Wife Fishing
- Nonresident Husband Wife Fishing
- Resident Certificates
- Nonresident Certificates
- Resident Deer Bow
- Resident Youth Deer Bow
- Nonresident Whitetail Deer Bow
- Resident Pronghorn Bow
- Resident Youth Pronghorn Bow
- Nonresident Pronghorn Bow
- Nonresident Any Deer Bow
- *Resident General Game & Habitat
- *Nonresident General Game & Habitat

Delivery dates: April 16, 2007 Delivery

- *Nonresident Small Game

Revisions:

General Terms and Conditions:

Title: Title to items ordered shall not pass to the state until the items are received and accepted by the state. The contractor shall be responsible for any loss prior to the actual receipt of the items by the state or its agent.

Investigations: The State reserves the right to make an investigation or investigations of the materials, equipment, supplies, qualifications, or facilities offered by the apparent low bidder or bidders. The investigation would be to determine whether or not the apparent low bidder or bidders could meet the requirements set forth in the solicitation.

Material and Workmanship: All material and workmanship shall be subject to inspection and testing by the state either at: (1) the point of manufacturer; or (2) place of storage, or (3) upon receipt.

Pricing and Tax Information:

Pricing: The price is to be less federal and state taxes, for which exemption certificates will be furnished upon request. Pricing shall be firm for the period of the contract.

Taxes: The State does not pay sales tax or federal excise tax. The state sales tax exemption number is E-2001. The federal tax-free transaction number is 45-70-0010K

BID SPECIFICATIONS:

1. **DIE CUT:** Corner of front covers on 2007-2008 Resident and Non-Resident Fishing and Hunting Certificates.
2. **ASSEMBLY OF LICENSES:** Books bound as shown on enclosed copies; stamps bound five stamps per sheet and 2 sheets per book.
3. **NUMBERING:** 1 up unless otherwise indicated. NUMBER ALL COVERS OF LICENSE STAMPS WITH BEGINNING AND ENDING NUMBERS OF STAMPS IN EACH BOOK.
4. **S277 LICENSE PAPER:** PRESSURE SENSITIVE TYVEK PAPER – S277 DIE CUT - front side for stamp where indicated on samples, back side as indicated on samples with

back printed onto the material that is pulled off the tag when the animal is being tagged. The glue on the Licenses must be of the same durability as was used for the 2001 Licenses. The backs of the Licenses must be cut in a way that will not weaken the License itself. SEE SAMPLES.

5. **PAPER STOCK:** License Stock – 20#- #4 bond, stamps prone gummed label paper. Paper may be tinted to meet colored paper requirements.
6. **2007-2008 UPDATES AND CHANGES:** Please note all other changes as provided on samples and bid proposal. Additional changes in printing may be needed after legislative intent is known. Printed materials may be subject to changes after legislative intent is known. State Game and Fish will advise as soon as possible upon changes or updates.
7. **PRICE CHANGES:** Price changes may be required upon advice from the State Game and Fish Offices after the legislature intent is known.
8. **PACKAGING:** Cartons of licenses must be labeled and numbering sequence indicated on the outside of the cartons. At time of delivery cartons should be stacked in numerical order. See respective bid response for additional specifications.
9. **PROOFS:** Proofs are to be delivered to the Game and Fish Department, 100 North Bismarck Expressway, Bismarck, ND 58501 for approval. Return the sample copies so they can be used for corrections. Contractor is required to do composition.
10. **SAMPLES:** Samples of all items are available for review at the State Game and Fish Department, 100 North Bismarck Expressway, Bismarck North Dakota, ask for Carrie Whitney, Licensing. The samples will clarify the exact requirements.

Pricing:

ITEM NO.	QTY	DETAILED SPECIFICATIONS	TOTAL PRICE
GROUP 01 – LICENSES Approximately 2" x 7 1/2" one staple on left edge, cover printed black ink front only, one side, back cover no printing, stamps prone gummed label paper, bound five stamps per sheet, 2 sheets per book, number record sheets on white 20 lb. No. 4 bond two sheets per book printed two sides, all sheets perforated on left edge except covers, stamps perforated to approximately 1 3/8" x 2", stamps numbered consecutively and beginning and ending numbers indicated on license cover.			
1.	6500 BKS	LICENSE 2007-2008 North Dakota Resident Fishing License, Cover 60 lb. Scroll Tan Parchment, stamps beige with black ink & license number in red ink.(Number 1-up)	\$1843
2.	1800 BKS	LICENSE 2007-2008 North Dakota Non-Resident Fishing Stamps, Cover 60 lb. Mist Green Parchment, stamps light green with black ink & license number in red ink. (Number 1-up)	\$511
3.	2700 BKS	LICENSE 2007-2008 North Dakota Resident Senior Citizen Fishing Stamps, Cover 60 lb. Pink Parchment, stamps pink with black ink & license number in red ink.(Number 1-up)	\$766
4.	2000 BKS	LICENSE 2007-2008 North Dakota Non-Resident (7-Day) Short-Term Fishing Stamps, Cover 60 lb. Apache Red, stamps white with red ink. (Number 1-up)	\$567

5.	3000 BKS	LICENSE 2007-2008 North Dakota Non-Resident (3-Day) Short-Term Fishing Stamps, Cover 60 lb. white offset with orchid ink, stamps white with orchid ink & license number in red ink.(Number 1-up)	\$851
6.	125 BKS	LICENSE 2007-2008 North Dakota Non-Resident Non-Game Stamps, Cover 20 lb. Buff Bond, stamps ivory with black ink & license number in red ink. (Number 1-up)	\$36
7.	9000 BKS	LICENSE 2007-2008 North Dakota Resident General Game and Habitat Hunting Stamps, Cover 60 lb. Gray, stamps white stock - background screen - with black ink & license number in red ink. Number 1-up)	\$2551
8.	2500 BKS	LICENSE 2007-2008 North Dakota Non-Resident General Game and Habitat Hunting Stamps, Cover 20 lb. Salmon Bond, stamps salmon with black ink & license number in red ink (Number 1-up).	\$709
9.	3600 BKS	LICENSE 2007-2008 North Dakota Resident Furbearer Stamps, Cover 60 lb. Gold, stamps gold with black ink & license number in red ink. (Number 1-up)	\$1021
10.	250 BKS	LICENSE 2007-2008 North Dakota Non-Resident Furbearer and Non-Game Stamps, Cover Cherry 110 lb. Ardor Index, Stamps Cherry Medium 50 lb. gum label. (Number 1-up)	\$71
11.	4800 BKS	LICENSE 2007-2008 Resident Sportsmen's Stamps, Cover 60 lb. white offset with black ink, stamps white with black ink with orchid border & license number in red ink. (Number 1-up)	\$1361
12.	6800 BKS	LICENSE 2007-2008 North Dakota Resident Small Game Stamps, Cover 60 lb Scroll light green parchment, stamps light green with black ink & license number in red ink (Number 1-up).	\$1928
13.	2400 BKS	LICENSE 2007-2008 North Dakota Non-Resident Small Game Stamps, Approximately 4" x 8 1/2", with cover 60 lb Astro Brite Neptune Blue. 10 stamps per book, perforation between stamps, stamps to be white prone gummed paper, black ink, stamps white with black ink & license number in red ink, two staples per book. (Number 1-up). Delivery: Print. Hold until April 16, 2007.	\$680

GROUP 02 - Approximately 4" x 7 1/2", two staples on left edge, cover printed front only one side, back cover no printing, stamps prone gummed label paper, bound 10 stamps (5 sets of 2)

per sheet (side by side) 2 sheets per book, number record sheets on 20 lb. No. 4 white bond two sheets per book printed two sides all sheets perforated at left edge except cover, stamp perforated to approximately 1 3/8" x 2", numbered consecutively same number on stamp for husband and wife, beginning and ending number indicated on outside of front cover.

14.	3700 BKS	HUSBAND AND WIFE FISHING LICENSE 2007-2008 North Dakota Resident Husband & Wife Fishing Stamps, Cover 60 lb. Engraver's Gray, stamps white with black ink & license number in red ink. (Number 1-up)	\$1049
15.	750 BKS	HUSBAND AND WIFE FISHING LICENSE 2007-2008 North Dakota Non-Resident Husband and Wife Fishing Stamps, Cover 67 lb. Gold Offset, stamps goldenrod with black ink & license number in red ink. (Number 1-up)	\$213

GROUP 03 - CERTIFICATES WITH 2-PART NCR AND WRAP AROUND COVERS.

Size approximately 6" x 8-1/2" overall, two staples on left edge, cover 67 lb. Vellum Bristol tag wrap around 150 lb. tag cover printed with black ink on front, one side, back no printing, corner of front cover die cut, wrap around cover. Black ink on certificate and on numbers, 30 sets of two per book, first page printed one side, second page printed two sides only, page two perforated 7/16" from left edge. Must be delivered with first license of each book showing in upper right hand corner.

16.	7600 BKS	CERTIFICATES 2007-2008 North Dakota Resident Fishing, Hunting, and Furbearer Certificate, wrap around cover, cover yellow, certificates carbonless, first part white second part canary (number 500,001 up).	\$10,984
17.	2800 BKS	CERTIFICATES 2007-2008 North Dakota Non-Resident Fishing, Hunting and Furbearer Certificate, wrap around cover, cover pink, certificates carbonless, first part white, second part pink (number 300,001 up)	\$4368

GROUP 04 - Tags Approximately 3 3/4" x 8 1/4", Pressure Sensitive Tyvek paper. Number each of the four portions of the tag (license, stamp, carcass and address), printing on backer & front backer, and perforate for easy removal between all portions, 20% background screen on front part, adhesive must be very durable.

18.	16700 TAGS	LICENSES 2007 Resident Deer Bow, red ink. (Number 1000-up)	\$4938
19.	3500 TAGS	LICENSES 2007 Resident Youth Deer Bow, Pantone purple. (Number 1 up)	\$1035
20.	1800 TAGS	LICENSES 2007 Non-Resident Any Whitetail Deer Bow. (Number 1 up)	\$532
21.	3600 TAGS	LICENSES 2007 Resident Antelope Bow, brown ink. (Number 1 up)	\$1064

22.	1000 TAGS	LICENSES 2007 Resident Youth Antelope Bow, process blue. Approximately 2" x 11-1/2", See Special Instructions S277. (Number 1 up)	\$296
23.	800 TAGS	LICENSES 2007 Non-Resident Antelope Bow, green ink. (Number 1 up)	\$296
24.	900 TAGS	LICENSES 2007 Resident Deer Bow, red ink. Approximately 2" x 11-1/2", See Special Instructions S277. Numbered in one place. (Number 1 up)	\$1887
25.	1200 TAGS	LICENSES 2007 Non-Resident Any Deer Bow, black ink. (Number 1501-up) Numbered in one place. (Number 2301 up)	\$1887